

Record of Proceedings

Minutes of the November 15, 2022 Regular Meeting HURON CITY SCHOOL DISTRICT BOARD OF EDUCATION

Meeting Number 2022-24

Call to Order

Mrs. Jody Mast, Board President, called to order the Regular Meeting of the Huron City School District on October 18th 2022, at 6:00 p.m. in the Board Conference Center of the Huron City School District Board of Education Office. Also present: Dr. Julie McDonald, Assistant Superintendent of Academic Affairs; Dr. James Tatman, Superintendent; Paul DeMarco, Treasurer; Tim Lamb, Principal Huron High School; High School Teacher Patty Ryan, several Huron High school students, the High School Robotics STEAM class, and members of the public and media.

Roll Call

Mrs. Stacey Hartley	Present
Mrs. Stacy Hinnners	Present
Mr. John Jones	Present
Dr. Elizabeth Laffay	Present
Mrs. Jody Mast	Present

Agenda Approval

The agenda for the November 15th regular meeting was presented. Mrs. Hartley moved to approve the regular meeting agenda. Mr. Jones seconded the motion.

Roll Call:

Mrs. Hinnners	Yes
Mr. Jones	Yes
Mrs. Hartley	Yes
Dr. Laffay	Yes
Mrs. Mast	Yes

Motion Passed.

Pledge of Allegiance

Mrs. Mast, Board President, lead all in attendance in the Pledge of Allegiance.

Approval of Minutes

Mrs. Hinnners made the motion to approve the October 18th, 2022, regular meeting minutes as presented. The motion was seconded by Dr. Laffey.

Roll Call:

Mrs. Hinnners	Yes
Mr. Jones	Yes
Mrs. Hartley	Yes
Dr. Laffay	Yes

22-0138
Agenda
Approval

22-0139
Approval of
minutes.

Mrs. Mast Yes

Audience/Community Participation

None.

Administrative Reports:

A. Principal Tim Lamb:

Members of the Huron High School Robotics STEAM class led by Mrs. Patty Ryan explained what the Robotics team does in a competition and the role of each of the members. The students used a PowerPoint presentation to lay out many roles and functions of the team members. A marketing video and website were also shown to the audience. The presentation ended with a fully functional robot that was built by the team.

B. Assistant Superintendent of Academic Affairs Report: Dr. McDonald

Dr. McDonald explained the RULER framework that is being implemented in the District and answered questions from the Board. Dr. McDonald also discussed the upcoming professional development sessions and answered questions from the Board on these sessions.

Treasurer Report: Mr. DeMarco

Mr. DeMarco presented an updated November 5-Year Forecast to the Board. He also notified the Board of the current projects the Fiscal Staff were working on. Next month he will ask the Board for an approval of an updated appropriated budget to account for new funding and expenses that have some in since the start of the year.

C. Superintendent Report: Dr. Tatman

Dr. Tatman gave a detailed update on the facility projects that are being planned. A copy of this presentation will be available on the district website. Next month Dr. Tatman will make a recommendation to the Board on which of the current district buildings should be closed. Dr. Tatman has been working with all stakeholders to obtain as much data and feedback as possible in making this recommendation to the Board. Dr. Tatman answered questions from the Board. It was noted by Dr. Laffay that parking considerations should be included in the decision process. Mrs. Hartley and Dr. Laffay were in favor of having a public forum before the next Board meeting in order to solicit feedback from the community. Mr. Jones asked if the announcement could be moved to the January meeting but it was decided that December meeting was the best date. This will allow the staff impacted by the consolidation more time to prepare.

Treasurer Recommendations (Consent)

The following recommendations were submitted by Mr. DeMarco for approval. Mrs. Hinners made the motion to accept and Mrs Hartley seconded the motion.

22-0140

Treasurer
Recommendations.

A. Monthly Financial Statements

Mr. DeMarco asked for approval of the October 2022 Financial Statements. These include the FY 23 October General Fund Report, Checkbook Reconciliation Statement, Cash Summary of All Funds, Disbursement Summary, and a review of the District's Investment Portfolio.

B. Donations

Mr. DeMarco asked the Board to accept the following donations:

- Woodlands Staff to the Woodland Educational Garden: \$36
- CIVISA Bank to the Huron CC Program: \$100
- Humanetics to the High School STEAM Class: \$250

The monthly total was \$386.00

Total Donations for FY 23 are now \$16,233.50

C. Transfers, Advances, and Appropriation Modifications

The Huron Athletic Boosters received \$20,400 from the Ardagh Group to be used for a new baseball scoreboard. The Boosters forwarded the funds to the District in November. It is requested the Board accept the donation this month and the funds will be recorded and reported in the November report.

D. Transfers, Advances and Appropriation Modifications

Mr. DeMarco asked the Board to Approve the Budget and Purpose statements from the HS Wrestling team and the Vocal Music Program.

E. Then and Now

It is requested that the Board approve a Then and Now for an invoice arrived. A purchase order was not in place before the purchase was made. The advisor has been made aware of the mistake and the proper purchasing procedures of the district were distributed to her. The total of payment owed to Century Resources is \$8,622.13. The funds used to pay this invoice will come out of the Vocal Music Fund and will not impact the General Fund.

F. Approval for the 5-Year Forecast

Mr. DeMarco asks for approval of the November 5-Year Forecast as submitted.

G. New ADAMH Grant and Ohio Space Grant Consortium Grant

Mr. DeMarco asks the Board for permission to create two new 019 funds for grants that were awarded to the district. Fund 019-9223 will be used for the ADAMH Grant and Fund 019-9116 will be used for the Ohio Space Grant.

Roll Call:

Dr. Laffay	Yes
Mrs. Mast	Yes
Mrs. Hartley	Yes
Mrs. Hinnners	Yes
Mr. Jones	Yes

Superintendent Recommendations (Consent)

The following recommendations were submitted by Dr. James Tatman for approval. It was moved by Mrs Hartley and seconded by Mr. Jones to approve these recommendations.

A. Second Reading for HCS Board Policy revisions – August 2022

Second Reading and recommendation to approve HCS Board Policy revisions for August 2022, as listed below:

- Policy KMB - Relations with Booster Organization - rescind to be replaced by KMA-R
- Policy KMA-R - Relations with Support Organizations - new to replace KMB
- Policy EBC - Emergency Management and Safety Plans - revision
- Policy IGCH-R - College Credit Plus - revision
- Policy LEC-R - College Credit Plus - revision for alignment with IGCH-R
- Policy IGDJ - Interscholastic Athletics - revision
- Policy IGDK - Interscholastic Extracurricular Eligibility - revision
- Policy KMA - Relations with Support Organizations - revision

B. Approve Re-appointment of Trustee

Recommend to approve Huron Public Library's re-appointment of Joseph Giardina as Trustee – January 1, 2023 to December 21, 2029.

C. Approve appointment of representative to Huron Joint Recreational District

Brown, James - appointment to the Huron Joint Recreational District Board as a representative of Huron City Schools, effective November 15, 2022.

D. Children's Internet Protection Act of 2000 Compliance

22-0141

Superintenden
t's
Recommendati
ons

Huron City Schools prioritizes student safety. GoGuardian is a student safety application utilized by our district. GoGuardian ensures that our students are protected from harmful and objectionable content when using district devices and internet connections. Our utilization of GoGuardian's web content filtering is at levels that meets or exceeds the requirements set forth by the Children's Internet Protection Act of 2000 (CIPA).

E. Personnel – Certified

Employment of the following staff, contingent upon a satisfactory criminal records check as required by law, possession of necessary State licensure, and past employment verification:

Nemire, Nathan - approve as a Math EOC Tutor for the 2022-2023 school year, rate of pay \$25.00 per hour, hours assigned by administration.

Nemire, Nathan - approve as a Home Instructor for the 2022-2023 school year, rate of pay \$25.00 per hour, hours assigned by administration.

Asher, Anne - approve as an administrator substitute for building-level absence coverage at a rate of \$200 a day, not to exceed 15 days.

F. Personnel – Classified

Employment of the following staff, contingent upon a satisfactory criminal records check as required by law, possession of necessary State licensure, and past employment verification:

Johnson, Jennifer - Continue Food Services Lead service and quarterly stipend through the end of fiscal year 2023 as approved initially for the first quarter. A quarterly stipend of \$500 and a professional development rate of \$25/hour.

Approve the following staff for employment as a classified substitute, areas of assignment determined by the administration:

- **Ochs, Carolyn**
- **Rinehart, Melissa**

G. Personnel – Supplemental

Employment of the following staff, contingent upon a satisfactory criminal records check as required by law, possession of necessary State licensure, and past employment verification:

Last Name	First Name	Sport/Activity	Position	Building	FTE	Rate
Bauer	Matthew	Girls Basketball	7th Grade	McCormick	1.00	\$2,690.26

Bauer	Matthew	Biddy Girls Basketball	Girls	District	1.00	\$1,152.97
DeHaas	Thomas	Swimming	7/8 Grade Asst.	McCormick	1.00	\$1,921.61
Demos	Scott	Boys Basketball	8th Grade	McCormick	1.00	\$2,690.26
Drewyor	Randy	Boys Basketball	Announcer - volunteer	HHS	Volunteer	\$0.00
Fialka	James	Boys Tennis	Head Coach	HHS	1.00	\$4,611.87
Garrett	Raezel	Wrestling	7/8 Grade Asst	McCormick	1.00	\$1,921.61
Hardy	Don	Girls Basketball	Announcer - volunteer	HHS	Volunteer	\$0.00
Hotz	Stephanie	Girls Basketball	8th Grade	McCormick	1.00	\$2,690.26
Poltorek	Terry (TJ)	Bowling	Head Coach	HHS	1.00	\$3,074.58
Stutzman	Nick	Band	Percussion	HHS	1.00	\$1,152.97
Ryan	Patricia	Resident Educator	Liaison	District	1.00	\$1,921.61

Roll Call:

Dr. Laffay	Yes
Mrs. Mast	Yes
Mrs. Hartley	Yes
Mrs. Hanners	Yes
Mr. Jones	Yes

New Business:

A. Huron Board of Education Policy Revisions

- AUTHORIZING EXECUTION OF AN AGREEMENT WITH SPORTWORKS DESIGN, A DIVISION OF THE KLEINGERS GROUP, INC. FOR DESIGN PROFESSIONAL SERVICES ASSOCIATED
 - WITH THE DISTRICT'S TRACK PROJECT

- The Superintendent recommends approving an agreement with Sportworks Design, a division of The Kleingers Group, Inc. ("Sportworks Design") to serve as the design professional for the District's Track Project (the "Project"); and the Superintendent requests authority for the Superintendent and Treasurer to negotiate and enter into an agreement with Sportworks Design for these services in an amount not to exceed \$32,930.00.

Rationale:

- 1. The Board has identified a need to replace the existing track. The District may pay some or all of the contract sum using federal grant (ESSER-ARP) funding.
- 2. The Board requires the services of a design professional to provide design and construction administration services for the Project.
- 3. The District has established a file that contains current qualifications of design professionals, as encouraged by R.C. 153.66. Further, R.C. 153.71 (A) permits the selection of a design firm based on qualifications included in that file when the compensation for services will be less than \$50,000 for a project.
- 4. Pursuant to R.C. 153.71(A), Sportworks Design was selected as the most qualified to provide design professional services for the Project.

22-0142

New
Business:

- 5. Sportworks Design provided a proposal, dated November 9, 2022, for the design professional services for the Project in an amount not to exceed \$32,930.00.
- 6. Accordingly, the procurement constitutes a micro-purchase under the District's self-certified \$50,000.00 threshold under 2 C.F.R. § 200.320(a)(ii).
- 7. The Superintendent requests authority to negotiate and execute an agreement with Sportworks Design for design professional services for the Project in an amount not to exceed \$32,930.00.

B. HHS Bathroom Remodel Bid Review:

Opening of the Sealed bids for the HHS bathroom remodel project. The following bids and totals were read to the public:

- a. Telamon Construction Company's bid totaled \$52,629.00
- b. Johnson-Laux Construction's bid totaled \$86,331

The contract will be awarded to Telamon.

C. Evaluation Goal Setting for Superintendent and Treasurer

This discussion was tabled until the next meeting.

D. Discuss any New Business to Come Before the Board

Board Committee Reports:

Mrs. Hartley reported the **Audit and Finance Committee** did not meet yet this month. The committee will try to meet in person or through emails to discuss Student fees, a student event pass, and strategies to increase participation in the Free/Reduced Lunch Program

Mr. Jones reported the **Safety Committee** is meeting will be Friday November 18th.

Dr. Laffay reported that at the last meeting of the **Huron Joint Recreation District** the status of the tennis court updates was discussed as well as the upcoming Winterfest Celebration.

Mrs. Mast discussed the funding provided by the **Huron Tiger Grant**.

Executive Session

The Board did not need to meet in Executive Session.

Next Meetings

The next regular meeting of the Huron Board of Education will be December 20, 2022 at 6:00 pm. These meetings will be held in the Huron City School District Board of Education Conference Room.

Adjournment

There being no further business to come before the Board, Mrs. Hartley moved that the meeting be adjourned.
Seconded by Mrs. Hinners

22-0143

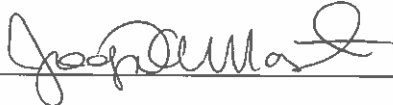
Adjournment

Roll Call:

Dr. Laffay	Yes
Mrs. Mast	Yes
Mrs. Hartley	Yes
Mrs. Hinners	Yes
Mr. Jones	Yes

Motion Passed.

Mrs. Mast declared the meeting adjourned at 8:19

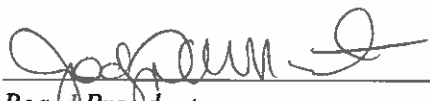
President 

Attest _____

Certificate of Available Resources

Certificate
Section ORC §5705.412

IT IS HEREBY CERTIFIED the Huron City School District Board of Education, Erie County, Ohio has sufficient funds to meet the contract agreement, obligation, payment or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to operate an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year.



Board President

Treasurer

Comments:

See ORC §5705.412

This certificate must be attached to any contract or order involving the expenditure of money with certain statutory exceptions.